Why choose TAP to supply your digital permit system

Facilities managers in today's fast-paced, hybrid work environment need software that streamlines workflows and automates tasks to save time and boost compliance. Our tailored platform is the most comprehensive end-to-end permit-to-work process, integrating on-site contractor management and attendance seamlessly into your daily operations.
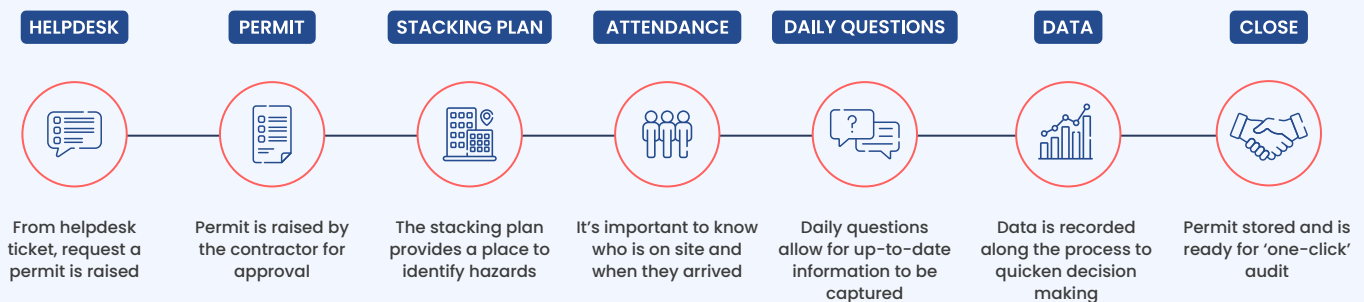
tap ▶

Flexible and fast permit process:
Reduce admin time

TAP has designed a process to reduce the amount of admin when raising, approving and closing a permit. Analysing each step to break down what is involved has enabled the streamlining of the process, reducing the amount of time a facilities manager needs to be involved. This two-touch process – permit consideration/approval and permit closure – offers dramatic time saving and shares the control of when a permit is raised between them and the contractor. The flexible process has several benefits:

▶ **Reduce the time needed for a facilities manager to raise a permit**

▶ **Permit can be raised by the contractor, requesting it in good time for consideration**

▶ **System can be used anywhere from a laptop or phone, supporting hybrid working**

TAP permit process
A brief overview

HELPDESK	PERMIT	STACKING PLAN	ATTENDANCE	DAILY QUESTIONS	DATA	CLOSE
From helpdesk ticket, request a permit is raised	Permit is raised by the contractor for approval	The stacking plan provides a place to identify hazards	It's important to know who is on site and when they arrived	Daily questions allow for up-to-date information to be captured	Data is recorded along the process to quicken decision making	Permit stored and is ready for 'one-click' audit

Flexible and rigorous digital templates:
Avoid mis-information

TAP uses specifically designed question templates to guide users through collecting all required information per each company's unique policies and requirements. This delivers many benefits:

▶ **Customisable question templates that support company policies**

▶ **Ensures all required details are captured**

▶ **Rapid updates across all properties when changes required**

Contractor checks:
Minimise risks

The system has in-built checks and balances at each stage. Post approval it moves into a dynamic environment where daily questions are raised with the workers to capture any changes.

▶ **Built-in checks at each stage**

▶ **Minimises potential injury by communicating hazards to the contracting team**

▶ **Workers acknowledge risks/safety protocols**

Contractor attendance:
Prevent unauthorised access

Integrating the permit software module with the TAP visitor management module allows contractor attendance to be recorded and stored as part of the permit which enables a greater understanding of who carried out the work. The system:

▶ **Integrates with visitor management**

▶ **Records worker arrivals/departures for auditability**

▶ **Prevents unauthorised access by locking out the visitor pass**

Implementation:
Fast and hassle-free onboarding

TAP's unique stacking plan feature streamlines the onboarding process. Instead of leaving it to free text descriptions, the stacking plan allows you to visually construct a 2D layout of a building's floors. This results in:

▶ **Intuitive 2D layout of floors/zones**

▶ **Onboarding in a matter of hours**

▶ **Visual stacking plan avoids freeform text and aides the identification of permit conflict**

Valuable data collection:
Identify efficiencies

From the very first permit submitted through TAP's system, a wealth of data begins accumulating. Every request, approval workflow, note, and associated documentation is captured digitally and allows for useful insight and informed decisions.

▶ **Captures full permit history/context**

▶ **Identifies trends, bottlenecks**

▶ **Guides maintenance, budgeting decisions**

65% of all permits submitted are approved within 4 hours from receipt, 84% within 24 hours of receipt, demonstrating how the TAP permit platform speeds up your permit process.[*]

*Sample size of 4,235 submitted permits in the TAP platform over a four month period from the start of 2024

www.tap-in.co.uk

First class support:
Delivered by TAP

In today's fast-paced digital world, having a reliable support desk for your software system is paramount. That's why TAP recognises how critical it is to deliver rapid support resolutions.

▶ **Dedicated experts respond within 2 business hours**

▶ **Ensures continuous operations**

"TAP's user-friendly system and excellent onboarding made it an ideal choice for contractor safety."

Adrian Brough, Workspace

tap ▶